

**National Health Authority
Government of India**

3rd, 7th & 9th Floor, Tower 1, LIC Jeevan
Bharti Building, Connaught Place,
New Delhi-110001

File No: S-12012/46/2018-NHA

Dated the 07.01.2020

NOTICE INVITING E-TENDER/INSTRUCTIONS TO BIDDERS

Online E-tenders are invited by the National Health Authority from registered transporters for providing taxi services on monthly as well as on day to day basis, whenever required, for official use of the National Health Authority, 3rd, 7th & 9th Floor, LIC Jeevan Bharti Building, Connaught Place New Delhi

E- TENDER DATE SHEET

Published Date	07.01.2020
Bid document Download Start date	08.01.2020
Bid Submission Start date	08.01.2020
Bid document download end date	28.01.2020(12:00 P.M.)
Bid Submission end date	28.01.2020(2:00 P.M.)
EMD Submission date	28.01.2020(5:30 P.M.)
Bid opening date	29.01.2020(11:00 A.M.)

1. The tender document can be downloaded from the websites of <http://eprocure.gov.in/eprocure/app> and <http://pmjay.gov.in>
2. The Earnest Money Deposit (EMD) of Rs. 2,00,000 (Rupees Two Lakh only) in the form of Account Payee Demand Draft(D.D.)/Bankers cheque drawn in favour of National Health Authority must be dropped only in the tender box kept near the reception of 9th floor, National Health Authority, LIC Jeevan Bharti Building, Tower 1, Connaught Place, New Delhi upto 5.30 p.m on 28.01.2020. The said D.D. or Bankers cheque must be put in a separate envelope and super scribed with "EMD for Provision of Transport Services to NHA". In case original EMD is not submitted during the above date and time, the bids will be rejected summarily. A scanned copy of Bank draft (EMD) should be uploaded electronically along with other documents (Annexure-II) on <http://eprocure.gov.in/eprocure/app> . Late receipt of EMD i.e. after above provided date and time, the bidder shall be disqualified and such bid will not be considered. If the bid is received without EMD, it would not be considered and would be rejected summarily. EMD of unsuccessful bidder will be returned within 120 days from the bid due date. No interest is payable on this deposit. No bidder shall be allowed to withdraw application after submission of the bid. If a bidder wants to withdraw, either before or after award of contract, his /her EMD will be forfeited.
3. Terms and conditions of contract have been given in Annexure –I, Technical bid in Annexure-II, financial schedule in Annexure-III, contract form in Annexure-IV.

4. The bids will be opened online by the Tender Evaluation Committee in the National Health Authority on 29.01.2020 at 11.00 A.M. in conference room Vimarsh, 9th floor, LIC Jeevan Bharti Building, Tower-1, Connaught Place, New Delhi
5. The Competent authority in the National Health Authority reserves the right to cancel the tender at any time or amend/withdraw any of the terms and conditions contained in the Tender Document, without assigning any reason, there for.

(Piyush)
National Health Authority
Tel: 23468912

To.

1. General Manager (IEC) , National Health Authority to place the aforesaid tender documents on official website of <http://pmjay.gov.in> for wider publicity.
2. General Manger (IT), National Health Authority with request to place the aforesaid tender documents on <http://eprocurement.gov.in/eprocure/app>.

Annexure I

GENERAL TERMS AND CONDITIONS (FOR CONTRACT FOR HIRING OF VEHICLES)

1. The National Health Authority is an attached office of Ministry of Health & Family welfare Government of India, New Delhi, invites sealed quotations for Hiring of commercial/DLY taxi service on monthly as well as day to day basis, whenever required, for official use of the National Health Authority, 3rd, 7th & 9th Floor, LIC Jeevan Bharti Building, Connaught Place, New Delhi for a period of three year from date of award of the Contract. The performance under contract will be reviewed every year and NHA reserves the right to not extend the contract beyond one year. The contract can be further extended by NHA at its discretion, with the approval of competent authority.
2. The bids are invited under two bid system i.e. Technical and Financial Bid. The agencies are advised to submit the technical Bid for providing Hiring of commercial/DLY taxi service on monthly as well as day to day basis, whenever required, for official use of the National Health Authority.
3. The successful bidder should submit the technical bid and financial bid in the 'Prescribed format enclosed herewith. No bids would be received/allowed after expiry of last date and time mentioned in the 'notice inviting bids. Technical Bid shall be opened first on the scheduled date and time in the presence of the bidder or their authorized representative who wish to be present at that time. Technical Bids shall be evaluated by the Tender Committee appointed by the Competent Authority of NHA. Financial Bids of the technically qualified, eligible bidders meeting all the requisite criteria only shall be opened and L1 bidder would be arrived at after considering the price/amount quoted in the financial bid.
4. The bidder is required to make an Earnest Money Deposit (EMD) of Rs. 2,00,000 (Rupees Two Lakh only), refundable (without interest), accompanied with the Technical Bid in the form of Demand Draft /Pay order from any of the Scheduled banks drawn in favour of 'National Health Authority payable at New Delhi' valid for a period of 90 days . Bids not accompanied by earnest money of the requisite amount or without proper validity will be summarily rejected.
5. The successful bidder shall have to deposit a Performance Security Deposit equal to 10% of the Contract value within 5 working days of the receipt of the offer letter. The performances Security will be furnished in the form of the Bank Guarantee drawn in favour of National Health Authority payable at New Delhi from a Scheduled Bank made in the name of the Company/Firm/Agency but assigned in favour of the National Health Authority, payable at New Delhi. The performance security should remain valid for a period of 60 days beyond the date of completion of all the contractual obligations of the supplier. The amount of contract will be calculated based on the cost of providing 'X' number of vehicles for 12 month, where 'X' will be the number of vehicles required by NHA in the first month of engagement.
6. Unworkable rate quoted by bidder: Unworkable rates quoted by bidders merely with intention to garner business is to be prevented as NHA wishes to engage an agency which genuinely believes in providing the desired level of service. With this objective in mind NHA would not entertain unworkable rates which are not in line with going market rate. The tender committee shall determine the cut off rate, quotes below which would be treated as unworkable and rejected as unviable. The principle for arriving at the unworkable rate would be shared with bidders before opening of financial bids to ensure transparency.

Scope of Work:

1. Quotations are invited for 2500 km /300 hrs and 3000 km/360 hrs of duty and of mileage per month per vehicle.
2. For the purpose of calculation of time and distance(Km), beginning and ending at the National Health Authority, LIC Jeevan Bharati Building, Connaught Place, New Delhi, will be point for calculation of kilometers/hours. Kilometer considered and time of duty for payment will be to and fro, LIC Jeevan Bharati Building, Connaught Place, New Delhi. The journey to the destination and back shall be undertaken by the shortest possible route. No mileage will be allowed to drivers for meals or for filling of petrol / diesel or going to home etc.
3. Vehicles shall be made available on all days including Saturday, Sunday and Holidays as and when required. Extra vehicles if required should also be provided in order to meet any specific situation.
4. Toll Tax and parking charges shall be paid by the driver/vendor which will be reimbursed by National Health Authority against the production of original invoices/toll receipts of the same.
5. In case of any breakdown of vehicle on duty, the successful bidder shall make arrangement for providing another vehicle in shortest possible time. In such a cases, mileage from point of break down to garage shall not be paid.
6. In the event of the award of the tender and prior to execution of the contract, the successful bidder may be required to produce the vehicles in the office of National Health Authority for physical verification/inspection.

Terms & Conditions for hiring of vehicle and services:

1. The successful bidder bidding for the tender must possess a valid registration of its firm and shall not further assign this agreement to a third party. No subcontracting is allowed. The successful bidder will have to arrange for such permits outside Delhi/NCR or when-so-ever required and will have to charge on the basis of actual. Any additional requirements arising under the contract due to change in traffic regulations, rules and byelaws by Government of Delhi or NCR shall be the sole responsibility of successful bidder bidding and shall be suitably met by it to ensure unhindered service to the NHA. The vehicles and the drivers provided by the successful bidder shall work under the overall supervision of the NHA.
2. The successful bidders and drivers of the cars must follow traffic rules and other regulations applicable and prescribed by the Govt. of Delhi NCR from time to time for regulating traffic in Delhi. Bidders will have to ensure supply of vehicles even during special restriction of Delhi/NCR Govt. over type of vehicles, number plate or any other parameter.
3. The names and full addresses with mobile numbers of the drivers, who will attend the duty, should be furnished as and when deployed. Successful bidder should submit police verification document for self and for all the drivers within one week of offer letter.
4. NHA will have no responsibility and will in no way be liable towards registration, taxes, fees, penalties, cost of fuel, payment of salary to the drivers, maintenance of the cars etc. or any other charges except payment of the contract price, parking charges and toll tax, if any. Consumables like lubricants, tyres, battery and repair, maintenance, taxes, insurance etc. will be the successful bidder's liability. The rates in the Financial Bid should be quoted inclusive of all expenses such as fuel taxes, insurance, maintenance, repair and servicing, etc.
5. The successful bidder has to ensure that all necessary documents (Registration certificate, fitness certificate, insurance papers, Pollution Under Control (PUC) etc.) are available with the drivers, at all times and also submit the same to NHA on signing of the contract.

6. The cars provided to NHA should be insured comprehensively. The cars should have necessary permits from the Transport Department/Authority all such documents shall be submitted by the successful bidder on signing of the contract.
7. Operation and function of vehicles and drivers shall be governed by Motor Vehicles Act/Motor Vehicles Rules and Delhi Motor Vehicles Rules and all other applicable rules and compliance to these rules shall be the responsibility of the successful bidder.
8. NHA recognizes no employer-employee relationship between NHA and the drivers deployed by the successful bidder. Driver remains employee of the service provider.
9. Vehicle shall always carry first aid box and mandatory spare, viz. fuses, spark plugs, belts, fire extinguishers, torch, umbrella, etc.
10. The bidder should have PAN Number and GST Number and attach a photocopy of the same with the technical bid.
11. In case vehicles provided by the contacting agency run on CNG, the CNG kit should be fitted by authorized agency and the RC should bear the necessary endorsement.
12. The successful bidder shall maintain mileage meter and log book properly. Tampering with the mileage meter, wrong recording of cars usage timings, overwriting of summary/log sheet and misbehavior of driver while on duty may lead to cancellation of contract. NHA reserves the right to conduct checks or verify the mileage meters and other records.
13. All the cars should be provided with duty slips / log books. Car engaged for duty must be certified by the users indicating clearly the kilometers reading and time of arrival for duty and end of duty on duty slips/ log books and the driver should be able to maintain the same independently, with proper care. The bills submitted to NHA at the time of settlement should clearly delineate elements like monthly rate, taxes, service charges, insurance etc. Failure to do so will lead to summary rejection of those bills.
14. The payment to the service provider will be as per clauses mentioned under the heading 'Terms of Payment'.
15. The successful bidders will sign an Indemnity Bond with the NHA. The successful bidder shall indemnify NHA against all other damages / charges for which NHA or its officials/guests who will be seating in the chauffeur driven vehicle may be held liable on account of negligence of the successful bidder or their driver or any person under their control whether in respect of accident /injury to the person or damages to the property of any member of the public or any person and against all claims and demand thereof. NHA shall not be responsible financially or otherwise for any challan, loss, damage to the car or any other car during the course of performing the duties.
16. All the cars to be provided to the NHA should be in excellent running condition. The interior of the cars should be neat and clean and should have neat upholstery. The firm should make minor addition/changes to the cars as per requirements of allotted users. The cars provided on hire must be regularly serviced and all the accessories should be in perfect working condition at all times. ACs and/or Heating systems should be in proper working condition during the respective seasons. During the periodical maintenance of the vehicle, the successful bidder shall provide a standby vehicle of the same make and year.
17. The successful bidder shall not employ any driver who has not completed twenty-one years of age and who does not have at least three years of driving experience. The driver should be physically fit as per the requirements of the job. Any liability arising due to failure uncomplying with laws will be borne by the bidder. Bidder has to submit a list of drivers along with their ID cards, Driving license, address proof, mobile number after being issued offer letter. Any change in car or driver will be allowed only in exceptional circumstances and that too with

prior consent of designated authority at NHA. Subsequent violation may invite stricter penal action including termination of contract.

18. The successful bidder will ensure that all drivers have working mobile phone connection with sufficient balance to make calls so that they can be contacted whenever required. The successful bidder is also required to ensure that there is a provision of at least four holidays in a month for each driver deployed in NHA. However, the successful bidder would be required to provide a substitute if required in place of the regular driver within the monthly approved rates.
19. The drivers must observe all the etiquette and protocol while performing the duty. He must be neatly dressed, should wear proper uniform and must carry a mobile phone in working condition for which no separate payment shall be made by National Health Authority.
20. The driver should always remain with the vehicle during entire period of duty. In case of urgency, the driver may seek permission of the concerned officers.
21. The successful bidder shall strictly adhere to any additional security instructions issued by NHA failing which contract of the company shall be terminated.
22. For the purpose of calculation of time and distance (KM), beginning and ending at the National Health Authority, LIC Jeevan Bharti Building, Connaught Place, New Delhi will be the point for calculations of Kms/ hours. Kilometers considered and time of duty for payment will be to and from LIC Jeevan Bharati Building, Connaught Place, New Delhi. The journey to the destination and back shall be undertaken by the shortest route possible.
23. The vehicle will have to be fitted/provided with the following mandatory additional accessories / utilities:
 - a. Clean seat covers, Seat covers to be washed on regular basis
 - b. Music system
 - c. Reading Lamp
 - d. Tissue Paper Box
 - e. Car Perfumes
 - f. Mobile Chargers
 - g. Seat Belt (Front/Rear)
 - h. Umbrella during monsoon
 - i. First AID Box
 - j. Fire Extinguisher
 - k. Google map device (Navigator)
 - l. Air Conditioning (Cooling/Heating) System

Pre-bid qualification:

1. The bidder should have experience of a minimum period of five years in tour and travel business and past experience of providing minimum 20 mid/big size cars annually on hire to at least three different government offices / government under taking/autonomous body. The bidder should have at least 20 vehicles in its own name. Copy of LOA to be submitted.
2. The bidder must attach proof of successful and satisfactory completion of at least three contract/works each amounting to Rs. 20 Lakh each or 2 works amounting to Rs. 30 lakh each or 1 work amounting to Rs. 60 lakh during the last three years. The certificate should be from prominent organizations (Govt. Organizations/PSUs/Nationalize Bank).
3. The make of the required vehicles should not be earlier than January 2017 on the date of vehicle is deputed to NHA. This vehicle should be registered in Delhi/ NCR not earlier than January 2017. NHA reserves the right to accept limited deployment of vehicles in relaxation of this condition depending upon overall fitness of the vehicle.

4. **A 24 hrs helpline number of the successful bidder should be provided.** The services shall be provided on 24x 7 basis.
5. Drivers should be familiar with all important places in Delhi/NCR region and hold valid driving license. The driver provided should be well mannered, courteous and polite to the officer while on duty. He should be well acquainted with NCR area, punctual have a valid driving license and should have a neat and clean uniform. He should not smoke or drink while on duty. A detailed map book of NCR area should be kept in the car and navigator should also be installed in the provided vehicles by vendor. Drivers should be well acquainted with operation of google map and navigator and NHA reserves the right to terminate the services of the successful bidder on account of complaints received about misconduct or discourteous behavior of drivers.
6. The bidder should have enough resources to repair their cars in minimum possible time when required. They should be in a position to substitute/replace or arrange extra car at short notice.
7. The firm should have not been blacklisted or debarred by any GoI Ministry/ Govt. Department/PSU or other government institution and no legal suit/ Criminal case pending against it., its owner or proprietor or any partner or having been earlier convicted for violation of any law in force shall not be eligible. An undertaking to this effect duly signed by concerned person on stamp paper of Rs.100/- (duly attested by Notary Public), shall be submitted along with the EMD. This statement, if found to be incorrect in any manner or part thereof., at any stage including after award of contract, shall result in forfeiture of EMD or security deposit and the contract will also be cancelled immediately.

Terms of Payment:

1. No advance payment would be paid by the NHA. The billing will be done on monthly basis. The NHA will make payment after the work is executed and a bill is furnished by the contractor after the satisfaction of the NHA with respect to the work carried out.
2. The payment shall be made on monthly basis against a bill (submitted before 7th Day of next month) dully supported by duty slips/log books duly signed by the user(s) concerned authorized officer of the Authority. The bills should be submitted by the 7th of every month.
3. The successful bidder ensure that before submission of the bill, drivers have been paid their salary.
4. All tax, entry tax, permit fees for crossing border, Parking Charges if any, will be borne by the NHA for which original receipt should be submitted. The original bills are to be duly signed by concerned user.
5. The office of National Health Authority shall not be responsible for any challan, loss, damage or any accident of the vehicle or to any other vehicles or for the injury to the driver or to any other third party. The loss or damage or legal expenses on this account shall be borne by the successful bidder.
6. A daily record indicating time and mileage for each vehicle shall be maintained in a log book and have it signed by officer/his authorized signatory on daily basis.
7. Monthly bills in respect of vehicles engaged on monthly basis shall be submitted in triplicate to the designated authority of NHA by 7th of the following month for payment. No cutting/overwriting/use of correcting fluids on the bills would be acceptable.

Termination of Contract:

1. If the successful bidder fails to start the supply of vehicle with driver within 5 working days of issue of offer letter, NHA reserves the right to terminate the contract while forfeiting the EMD.

2. If the successful bidder fails to deposit a Performance Security Deposit equal to 10% of the Contract value within 5 working days of the receipt of the offer letter, NHA reserves the right to terminate the contract while forfeiting the EMD.
3. The agreement can be terminated earlier by giving one months' written notice by NHA or three months' written notice by the successful bidder(s) without assigning any reasons and the decision of the competent authority shall be binding on the latter. No claim for compensation /loss/revenues due to such decision shall be entertained.
4. Before issuing the work order / signing of contract with successful bidder NHA has the right to check/verify the credential of the transporter/ company. If the credential of the transporter is not found satisfactory the bid will be cancelled and EMD shall be forfeited.
5. After award of the contract, if the successful bidder(s) fails to provide the required number of vehicle / taxis the contract is liable to be cancelled along with the forfeiture of performance security and other consequential actions such as black listing as deemed appropriate.
6. In case quality of service by the successful bidder is found wanting and/or any provisions of the Tender document and/or contract are found violated, the Competent Authority in National Health Authority may terminate the contract after giving one-month notice.
7. If the bidder submits a wrong a bill for payment in excess of service provided to NHA, NHA may terminate the contract.

Penalties

Penalties will be levied, for the violation of terms & conditions of the contract in the following manner, if suitable remedial action is not taken in case of a failure/problem:

S.No.	Deficiency	Penalty and remedial action to be taken
1	Late arrival by 10 minutes and beyond or does not turnup	Rs.500/-(per incident). If there is lack of time/urgency, NHA may hire a separate taxi. Payment of which shall be claimed from the service provider or deducted from the invoice.
2	3 instances of late arrival of less than 10 minutes	Rs.500/-
3	A.C. not working / malfunctioning	Rs.500/-(per incident). The service provider to provide a replacement vehicle within 15 minutes of complaint. If there is lack of time/urgency, NHA may hire a separate taxi. Payment of which shall be claimed from the service provider or deducted from the invoice.
4	Breakdown en-route	NHA officer may hire a taxi to reach the destination. Payment of which shall be claimed from the service provider or deducted from the invoice.
5	Recurrent malfunctioning/dissatisfactory vehicle condition	The vehicle will be returned and a fine of Rs. 500/- will be imposed. If there is lack of time/urgency, NHA may hire a separate taxi. Payment of which shall be claimed from the service provider or deducted from the invoice.
6	Tampering of meter	Rs.1000/-per incident. Competent authority also has the discretion to terminate the

		contract along with forfeiture of performance security/black listing of the agency.
7	Irregularities such as overwriting, forged entries etc.in the log book(to be maintained in the prescribed format)	Rs.1000/- per incident. Competent authority also has the discretion to terminate the contract along with forfeiture of performance security/black listing of the agency.

Liquidated Damages:

In the event of vendor's/firm's failure to execute the work as specified in this contract/ tender document, the buyer may at his discretion, deduct from the vendor/firm as agreed, liquidated damages to the sum of 5% of the price of the delayed for every day of delay, subject to the maximum value of the liquidated damages being not more than 10 % of the price of the delay. Ongoing beyond 10% of the price contract is subject to be terminated with forfeiture of performance guarantee.

Fraud and Corrupt Practices :-

1. The applicant and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the Bidding Process. Notwithstanding anything to the contrary contained herein, the NHA may reject an application without being liable in any manner whatsoever to the Applicant if it determines that the Applicant has, directly or indirectly or through an agent, engaged in corrupt practices, fraudulent practice, coercive practice, undesirable practice or restrictive practice in the Bidding Process.
2. Without prejudice to the rights of the NHA under Clause 1, here in above, if an applicant is found by the NHA to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, during the bidding process, such applicant shall not be eligible to participate in any tender or Request for quotation(RFQ) issued by the NHA during a period of 2 (two) years from the date such Applicant is found by the NHA to have directly or indirectly or through an agent, engaged or indulged in any corrupt practices, fraudulent practice, coercive practice, undesirable practice or restrictive practice as the case may be.
3. The purpose of this clause 1, the following terms shall have the meaning hereinafter respectively assigned to them.
 - a. " Corrupt Practice" means
 - i. the offering, giving, receiving or soliciting, directly or in directly of anything of value to influence the actions of any persons connected with the Bidding process or
 - ii. save and except as permitted, engaging in any manner whatsoever, whether during the bidding process or after the issue of the LOA or after the execution of the Agreement, as the case may be, any person in respect of any matter relating to the project or the LOA or the Agreement, who at any time has been or is a legal, financial or technical advisor of the Authority in relation to any concerning the Project;
 - b. " Fraudulent practice" means a misrepresentation or omission of facts or suppression of facts or disclosure of incomplete facts , on order to influence the Bidding process;

- c. “coercive practice” means impairing or harming or threatening to impair or harm, directly or indirectly, any person or property to influence to any person’s participation or action in the Bidding Process;
- d. “undesirable practice” means (i) establishing contact with any person connected with or employed or engaged by the Authority with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Bidding Process; or (ii) having a conflict of interest; and “restrictive practice” means forming a cartel at any understanding or arrangements among Applicant with the objective of restricting or manipulating a full and fair competition in the Bidding Process.

Force Majeure:

If at any time, during the continuance of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reason of any war or hostility, acts of the public enemy, civil commotion, sabotage, fire, floods, explosions epidemics, quarantine restriction, strikes, lockouts or Act of God (hereinafter referred to as events) provided notice of happenings of such eventuality is given by either party to the other within 21 days from the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against the other in respect of such performance or delay in performance. The contract shall be resumed as soon as practicable after such an event may come to an end or cease to exist and the decision of NHA as to whether the services have been so resumed or not shall be final and conclusive, provided further that if the performance in whole or part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, either party may at this option terminate the contract.

Legal Jurisdiction

In case of any dispute, Delhi Courts alone shall have the territorial jurisdiction to adjudicate upon the matter arising out of this contract.

Arbitration

In event of any dispute or difference between the parties hereto, such dispute or difference shall be resolved amicably by mutual consultation. If such resolution is not possible than the unresolved dispute or difference shall be referred to arbitration of the sole arbitrator to be appointed by the NHA. The provisions of Arbitration and Conciliation Act, 1996(no. 26 of 1996)(including amendments thereon) shall be applicable to the arbitration. The venue of such arbitration shall be at Delhi or any other place as may be decided by the arbitrator. The language of arbitration proceedings shall be English. The arbitrator shall make a reasoned award the award which shall be final and binding on the parties. The cost of the arbitration shall be shared equally by the parties to the agreement. However, expenses incurred by each party in connection with the preparation, presentation shall be borne by the party itself.

Pending the submission of and/or decision on a dispute, difference or claim or until the arbitral award is published the parties shall continue to perform all of their obligations under this Agreement without prejudice to a final adjustment in accordance with such award.

Bid evaluation:

Format of technical bid for providing vehicles to National Health Authority

1. Name of the bidder:
2. Name of the Proprietor/Director:
3. Complete address and contact numbers(including mobile Nos):
4. Income Tax Returns particulars(Copy of PAN card and copy of the latest return of Income filed to be attached)
5. GST Registration No. along with copy of the Registration Certificate to attached.
6. Details of at-least 20 vehicles in the name of the bidder to be attached. These vehicles should be registered with concerned department. (Please attach separate sheet to give details and documentary evidence for same). Attach following documents:
 - a. Make/Type of vehicle
 - b. Model / Year of manufacture
 - c. Registration No of vehicle
7. The make of the vehicles to be provided to NHA should be as per para 3 of the Pre-bid qualification.
8. Details of vehicles given on hire in the past to government /government undertaking /government body (Reference: para 1 of the Pre-bid qualification). Please attach separate sheet to give details and attach documentary evidence for same)
 - a. Name and address of the parties to whom vehicles were given on hire
 - b. Period for which the vehicles were hired
 - c. Number of vehicles given on hire
9. Proof of successful and satisfactory completion of at least three contract/works each amounting to Rs. 20 Lakh each or 2 works amounting to Rs. 30 lakh each or 1 work amounting to Rs. 60 lakh during the last three years (Reference: para 2 of the Pre-bid qualification)

(Signature of Owner/ Proprietor/ Authorized Signatory of Agency/ firm with Company Seal)

Format of financial bid for providing vehicles to National Health Authority

1. Name of the bidder:
2. Name of the Proprietor/Director:

PRICE SCHEDULE

S. No.	Particular	Dzire/Xcent/Etios/Amaze (A)	Honda City/ CIAZ/ Verna (B)	Innova Crysta/ SUV/ Scorpio/ ALTIS (C)
Daily Basis				
1.	Full Day 80 Km & 10 hrs			
2.	Extra Per KM for daily basis			
3.	Extra Per Hour for daily basis			
4.	Night Charges from 11:00 P.M. to 5:00 A.M for daily basis			
5.	Out of NCR travels rates with minimum 200 km per day			
6.	Out-Station (Night- Charges)			
Monthly Basis				
7.	Monthly charges(2500 km/ 300 hrs)			
8.	Monthly charges(3000 km/ 360 hrs)			
9.	Hourly night charges from 10:00 P.M. to 5:00 A.M			
10.	Rates for Extra KM			
11.	Rates for Extra Hours			
Total: Items mentioned at 1 to 6 will be multiplied with 3 and items number 7 & 8 will be multiplied with 1 and items number 9, 10 & 11 will be multiplied by 5 for all three categories				
	GST Extra			

Note:

1. The Lowest bidder shall be decided on the basis of total cost calculated as defined above.
2. The bidders are advised to go through the tender document carefully before quoting prices.
3. Evaluation of bids shall be done in terms of the conditions specified as per Annexure-1 of the tender document.
4. Payments shall be made by the NHA as per terms and conditions of the Tender Document.
5. Price shall be valid for a period of three year subject to review after each completed year. No price escalation shall be entertained during the currency of the contract as specified in the tender document.
6. The full day shall be of 80 Kms or 8 Hours duration and Half day shall be of 40 Kms or 4 hours duration as specified in the tender document. And cost for half day will be half of full day.
7. The prices in the Price Schedule shall be exclusive of GST, if applicable.

(Signature of Owner/ Proprietor/ Authorized Signatory of Agency/ firm with Company Seal)

Undertaking to be signed by the contractor/tenderer on behalf of his/her firm

I/we do hereby undertake that I/we have clearly and precisely understood the terms and conditions of the tender, that I/we will abide by these terms and conditions mentioned in the tender notice/ document and the rules and regulations/instructions of the Government, issued from time to time in letter and spirit, that any breach and/or violation of any of the terms and conditions and/or in case of my work being found unsatisfactory at any time during the period of contract, my contract shall be liable to be terminated without assigning any reason thereof, and that in such case, the amount of security deposit shall stand forfeited to the Government and also will be liable to make good all extra costs) borne by the National Health Authority forgetting the jobs done by other person (s) and/or loss or damages that may be caused to the National Health Authority to the unsatisfactory/failure to work on my part.

I/we.....also undertake that the decision of the National Health Authority shall be final and binding in all cases, whatsoever may be pertaining to this contract.

Place:

Date:

(Signature of Owner/ Proprietor/ Authorized Signatory of Agency/ firm with Company Seal)