

**Letter of Authorization for obtaining the RFP**  
*(To be provided on official company letter head)*

To

Principal Consultant (Administration)  
National Health Authority,  
Tower-1,  
Jeevan Bharati Building  
Connaught Place  
New Delhi – 110001

**Dear Sir,**

**Sub:** Authorization Letter for purchasing the RFP documents

**Ref:** Your RFP No: S-12019/98/2020-NHA Dated 29.12.2020 by National Health Authority

This has reference to your above RFP for Selection of MeitY Empaneled Cloud Services Provider (MSP) for National Health Authority.

Mr./Ms. \_\_\_\_\_ is hereby authorized to obtain the RFP documents of the above RFP No. <.....> dated \_\_\_\_\_ on behalf of our organization.

The signed pre-contract Non-disclosure agreement is attached with this letter

The specimen signature is attested below:

Name:

\_\_\_\_\_  
(Specimen Signature of Representative)

\_\_\_\_\_  
Signature of Authorizing Authority

Name of Authorizing Authority

Designation:

Contact Number and Email Address:

Name of Company:

Company Seal:

(Attach visiting card of Representative and Authorizing Authority)