

### Proposal Submission Format

FOR EXTERNAL USE		
1.	Title of the proposed paper	
2.	Abstract (150 words)	
3.	Name, organisation and email of the main author	Name: Organisation: Email:
4.	Name, organisation and email of other authors	Name: Organisation: Email:
5.	Type of document (Select one)	Research paper Working paper Policy Brief Evaluation study Thesis Other (Please specify)
6.	What data is required to be used outside NHA datasets	Primary (Please specify how it will be collected) Secondary (Please specify which datasets)
7.	What data is required to be used from NHA	Please provide details of requirement of data including data fields, frequency and other details
8.	Propose dates of start and finish of the paper	Proposed start date: Proposed finish date:
9.	Funding details (if applicable)	
10.	Details of journal targeted (if applicable)	
11.	Whether non-disclosure agreement has been signed with any external author if data is being shared with them	
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12.	Name of the division of each of the author from NHA team	Name of author                      Name of division
13.	Has each author from NHA has taken permission from their superior for this paper	
14.	How many hours in a week of official time each author plans to spend on the paper	

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